



January 16, 2026

To Whom It May Concern:

Subject: Request for Student Absence We are requesting approval for _____ to participate in the **Windy City National Qualifier in Chicago, IL**, from April 3-April 5, 2026.

As a member of the nationally ranked Instinct Volleyball Club, it is crucial for our athletes to compete in National Level Tournaments. These tournaments provide invaluable exposure to college recruiters, allowing athletes to showcase their skills and potentially earn collegiate scholarships.

In accordance with 19 TAC 76.1/TEC 33.081, please excuse _____ from school on Thursday April 2 and Friday April 3. She understands her responsibility to complete all assigned schoolwork before her departure and upon her return.

Thank you for considering this request and supporting _____ in this important athletic opportunity. Please do not hesitate to contact me with any questions.

Sincerely,

Eduardo Drewnick
Instinct VBC Club Director
edrewnick@instinctvbc.com